

Consent Form

Participation Consent Form: Usability Test for Plain Language

You have been invited to participate in a usability test for Kennesaw State University Grade Appeals Process, the grade appeals form for Kennesaw State University. The purpose of this test is to evaluate the user experience when reading the grade appeals process for KSU. The information gathered will be used solely for academic purposes.

Testing Information:

Researchers: Makayla Clark, Karsyn Hull, Kendria Miller, and Emily McCamy

Organization(s): Kennesaw State University

Purpose: Usability Test for Kennesaw State Grade Appeals Process

Date(s): March 4, 2024

Location(s): Teams

Participant Information:

Name: Dayln Rice

Phone Number: 404-803-3194

Age: 22

Gender: Male

Occupation: Landscaper

Prior Experience with KSU Grade Appeal Process: NO

Confidentiality:

Your participation in the usability test is confidential. Your personal information will not be disclosed to and third parties.

Recording:

The test session may be recorded for analysis purposes only. Recordings will not be shared publicly. Your identity will remain confidential in any reports or findings resulting from the study. Photographs may be taken to be used in reporting, but no identification information will be shared.

Voluntary Participation:

Participation in the usability test is entirely voluntary. You may withdraw from the study at any time without penalty. If you choose to withdraw, any data collected up to that point will be discarded.

Informed Consent:

By agreeing to participate in the usability test, you acknowledge that you have read and understood the information provided in this consent form. You consent to the recording of the usability test session, the use of still photograph, and the use of the data research process.

Participant's Consent:

I have read and understand the information provided in this consent form. I voluntarily agree to participate in the usability test for the KSU Grade Appeals Process under the conditions outlined above.

Participants Name (Printed):

Dayln Rice

Signature:

Dayln Rice

Date:

3/4/24

Questions and Concerns:

If you have any questions or concerns about the usability test or your participation, please contact Karsyn Hull at khull10@students.kennesaw.edu or at 608-556-1793.

5. Do you feel the information provided in the document is helpful?

Yes, it was clear and straight forward.

Questionnaire

KSU Grade Appeals Process Document Questionnaire:

The purpose of this questionnaire is to see what you think of the KSU Grade Appeals Process. Everything you say is correct; there is no wrong answer. Answer with your honest opinion.

Questionnaire:

1. What is your first thought when looking at the document?

Very clear on what I'm looking at/about to read.

2. Are there any confusing words throughout the document?

No

3. Do you think the document is clear and easy to understand?

Yes

4. Are there any particular parts of the document that confused you?

No

5. Do you feel the information provided in the document is helpful?

Yes, it was clear and straight forward.